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EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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October 29, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of the Conflict of Interest and Disclosure Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes for the Culver City Unified School District; Department of Parks and Recreation; Duarte Unified School District; El Camino Community College; Local Initiative Health Authority for Los Angeles County (L.A. Care Health Plan); Long Beach Community College District; Orchard Dale Water District; Santa Clarita Community College District; South Pasadena Unified School District; Water Replenishment District of Southern California; and recognize the dissolution of the Huntington Municipal Water District effective June 28, 2013, and the abolishment of their Conflict of Interest Code to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of

Interest Codes when necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

SUBSTANTIVE CHANGES:

(Culver City Unified School District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of two (2) positions.
- Adds Citizens' Oversight Committee Members to the code.

(Department of Parks and Recreation)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Adds Administrative Services Manager I (Contracts); Departmental Finance Manager II; and Management Analyst to the code.

(Duarte Unified School District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of four (4) positions.
- Adds Citizens’ Bond Oversight Committee Members to the code.

(El Camino Community College District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Deletes Provost and Director-Facilities, Planning & Services, Compton Center, these positions are already captured in the conflict of interest code for Compton Community College .

(Local Initiative Health Authority for Los Angeles County (L.A. Care Health Plan))

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of eight (10) positions.
- Deletes Senior Advisor; Director of Meaningful Use – HITECH-LA; and Purchasing Agent from the code due to reorganization.
- Adds Chief of Strategy, Regulatory and External Affairs; Chief Actuary; Controller; Senior Managers; Senior Project Manager to CEO; and Director Services for Seniors and People with Disabilities to the code.

(Long Beach Community College District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles to four (4) positions.
- Deletes Director, Bookstores and Food Services and Deputy Director, Planning and Construction from the code due to reorganization.

(Orchard Dale Water District)

- Exhibit “A” is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit “B” is modified with a clarifying footnote for Consultants and New Positions.

- Changes the title of one (1) position.

(Santa Clarita Community College District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of six (6) positions.
- Deletes Vice President, District Communications, Marketing and External Relations; Executive Assistant to the Chancellor; Biology Professor; Political Science Associate Professor; and Engineering Professor from the code due to reorganization.
- Adds Managing Director, District Communication & Marketing; Special Assistant to the Chancellor/Managing Director, Government Relations and Advocacy; and Director, Student Health Center to the code.

(South Pasadena Unified School District)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Changes the titles of two (2) positions.

(Water Replenishment District of Southern California)

- Deletes Chief of Engineering and Planning from the code due to reorganization.

DISSOLVED AGENCY:

(Huntington Municipal Water District)

- Recognize the dissolution of the Huntington Municipal Water District and the abolishment of their conflict of interest code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

The Honorable Board of Supervisors

10/29/2013

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Respectfully submitted,

A handwritten signature in black ink, reading "Sachi A. Hamai". The signature is written in a cursive, flowing style.

SACHI A. HAMAI

Executive Officer, Board of Supervisors

SAH:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

CULVER CITY UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

CULVER CITY UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

CULVER CITY UNIFIED SCHOOL DISTRICT

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Governing Board Member	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 4
Assistant Superintendent, Educational Services	2, 3
Citizens’ Oversight Committee Members	1, 4
Assistant Superintendent of Human Resources	2, 3
Director of Purchasing	4
Director of Maintenance, Operations and Transportation	1, 4
Director of Food Services	4
Director of Pupil Personnel Services	2, 3
Director of Special Education	2, 3
District Librarian	4
Security Supervisor	4
Director of Information Technology	4
Director of Fiscal Services	4
Consultant/New Positions*	5

CULVER CITY UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
Of the

DEPARTMENT OF PARKS & RECREATION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of the statement filed by its Director and forward the original of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

DEPARTMENT OF PARKS & RECREATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

DEPARTMENT OF PARKS & RECREATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Superintendent, Hollywood Bowl	1, 2, 3
Assistant Superintendent, Hollywood Bowl	1, 2, 3
Special Assistant, Parks & Recreation	1, 2, 3
Chief Deputy Director, Parks & Recreation	1, 2, 3
Assistant Director	1, 2, 3
Golf Director	1, 4
Head, Transportation and Equipment Services	1, 4
Regional Operations Manager	1, 2, 3
Executive Officer, Arboretum	1, 2, 3
Superintendent, Arboretum	1, 4
Superintendent, Bonelli Regional Park	1, 4
Superintendent, Santa Fe Dam Regional Park	1, 4
Supervisor, South Coast Botanic Gardens	1, 4
Administrative Services Manager II (Special Dist.)	1, 2, 3
Chief of Planning	1, 2, 3
Automotive Equipment Coordinator	4
Administrative Services Manager I (Contracts)	4
Contract Monitor, Recreational Services	4
Landscape Contract Monitor, Parks and Recreation	4

DEPARTMENT OF PARKS & RECREATION

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Regional Recreational Director	4
Accounting Officer III	4
Departmental Information Systems Manager	4
Departmental Information Security Officer I	4
Supply Officer II	4
Administrative Services Manager III (Contracts & Golf)	1, 4
Administrative Services Manager II (Contracts)	1, 2, 3
Administrative Services Manager II (Golf)	2, 3
Departmental Finance Manager II	2, 3
Management Analyst	4
*Consultants/ New Positions	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
Of the

DUARTE UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

DUARTE UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

DUARTE UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
School Board Members	1, 2, 3
Superintendent	1, 2, 3
Citizens' Bond Oversight Committee Members	1, 4
Assistant Superintendent of Personnel and Student Services	1, 2, 3
Director of Educational Services Pre K-12	4
Assistant Superintendent of Business	1, 2, 3
Assistant Superintendent, Educational Services/ Director, Head Start State Preschool	4
Director, Food Services	4
Senior Director, Facilities and Construction Manager	1, 4
Director of Technology	4
Consultant/New Positions*	5

DUARTE UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

EL CAMINO COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees, and the Superintendent/President and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

EL CAMINO COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) from business entities which manufacture, distribute, lease, retail, or sell supplies, materials, machinery, parts, equipment, and vehicles of a type utilized in the maintenance or service to the District's facilities.

CATEGORY 6

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) from business entities which manufacture, distribute, lease, retail, or sell supplies, materials, books, and equipment of a type that are sold by the District's Bookstore.

EL CAMINO COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 7

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) from business entities which manufacture, distribute, lease, retail, or sell electromechanical or electronic data processing supplies, materials, machinery, parts, equipment, or services used by the District.

CATEGORY 8

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act' exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

EL CAMINO COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Trustees	1, 2, 3
Superintendent/President	1, 2, 3
Director-Facilities, Planning and Services	1, 5
Director of Community Relations	4
Director of Staff & Student Diversity	2, 3
Vice President, Human Resources/Assistant Superintendent	2, 3
Vice President, Academic Affairs/Assistant Superintendent	2, 3
Vice President, Administrative Services/ Assistant Superintendent	1, 2, 3
Vice President, Student Services/Assistant Superintendent	4
Vice President, Compton Center	2, 3
Business Manager	4
Director of Accounting	4
Internal Auditor	1, 2, 3
Director of Human Resources	2, 3
Directors (except as otherwise specified)	4
Associate Deans	4

EL CAMINO COMMUNITY COLLEGE DISTRICT

EXHIBIT "B" (CONT'D)

Director of Purchasing & Business Services	2, 3
Dean	4
Assistant Directors (except as otherwise specified)	4
Assistant Director of Facilities Planning and Services	5
Director of the Bookstore	6
Assistant Director of the Bookstore	6
Director of Information Technology Systems	7
Asst. Director of Information Technology Systems	7
Special Services Professional	4
Consultants/New Positions*	8

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent/President or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY
(L.A. CARE HEALTH PLAN)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Counsel of L.A. Care Health Plan, or his or her designee. L.A. Care Health Plan shall make and retain a copy of all statements filed by its Board Members and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

L.A. Care Health Plan shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict of Interest Code
**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY
(L.A. CARE HEALTH PLAN)**

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property in Los Angeles County if the property or any part of it is located within or not more than two miles outside the boundaries of Los Angeles County or within two miles of any land owned or used by the Agency.

CATEGORY 2

Persons in this category shall disclose all investments, income (including loans, gifts, and travel payments) and business positions in:

- a. Plan Partners (health plans under contract with the Agency), health care providers or other businesses under contract with or under consideration to contract with the Agency.
- b. Businesses engaged in the delivery of health care services or supplies, or services or supplies ancillary thereto of a type to be provided or arranged for by the Agency;
- c. Businesses that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the Agency;
- d. Businesses subject to the regulatory, permitting or licensing authority of the Agency;
- e. Businesses that have contracts or otherwise conduct business with Plan Partners.

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY
(L.A. CARE HEALTH PLAN)**

EXHIBIT "A"

CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from businesses that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 4

Any consultant who performs the functions of a Designated Employee shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, disclosure of consultants shall be determined on a case-by-case basis by the Chief Executive Officer. The Chief Executive Officer may make a determination as to what disclosure, if any, is required by any particular consultant.

(*See footnote for clarification.)

Conflict of Interest Code

**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY
(L.A. CARE HEALTH PLAN)**

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Members	1, 2
Chief Executive Officer	1, 2
Chief of Staff	1, 2
General Counsel	1, 2
Chief Medical Officer	1, 2
Chief Operating Officer	1, 2
Chief Financial Officer	1, 2
Chief Information Officer	1, 2
Chief of Human and Community Resources	1, 2
Chief of Strategy, Regulatory and External Affairs	1, 2
Senior Executive Director, HITEC–LA	2
Associate Counsel	2
Director of Outreach and Education, HITEC–LA	3
Director of EHR Technology – HITEC-LA	3
Program Director of Marketing and Communications – HITEC-LA	3
Senior Directors (including Assistant General Counsel, Chief Actuary, and Medical Director)	2

Conflict of Interest Code
**LOCAL INITIATIVE HEALTH AUTHORITY FOR LOS ANGELES COUNTY
(L.A. CARE HEALTH PLAN)**

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Directors (including Compliance Officer and Controller)	3
Senior Managers	3
Managers (including Privacy and Information Security Officer)	3
Senior Project Manager to CEO	3
Director, Services for Seniors and People with Disabilities	2
*Consultant /or New Position	4

*Consultant/ or New Position are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer, or his or her designee, may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

LONG BEACH COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the District head; or his or her designee. The District shall make and retain a copy of all statements filed by its Board of Trustees and Superintendent-President and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LONG BEACH COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts and travel payments) from, investments in and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including loans, gifts and travel payments) from any entity owned or controlled by any such employee or any such employee's spouse or other financial dependent.

LONG BEACH COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See Footnote for Clarification.*)

LONG BEACH COMMUNITY COLLEGE DISTRICT

EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees Members	1, 2, 3
Superintendent-President	1, 2, 3
Vice President, Academic Affairs	4
Vice President, Administrative Services	1, 2, 3
Executive Vice President, College Advancement and Economic Development	4
Vice President, Human Resources	4, 5
Vice President, Student Support Services	4
Associate Vice President, Instructional and Information Technology Services	4
Executive Director, Economic & Resource Development	4
Deputy Director, Academic Computing & Multimedia Services	4
Director, Applications Development & Support	4
Deputy Director, Network Services & Technical Support	4
Director, District Facilities	1, 4
Director, Business Support Services	2, 3

LONG BEACH COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

Designated Positions

Disclosure Categories

Deputy Director, Operations and Maintenance	4
Director, Fiscal Services	4
Deputy Director, Purchasing and Contracts, Support Services	4
Buyers	4
Sr. Buyers	4
Personnel Commissioners	5
Consultants/ and New Positions*	6

*Independent Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent-President or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent-President or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

ORCHARD DALE WATER DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Directors and General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

ORCHARD DALE WATER DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

ORCHARD DALE WATER DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Director	1, 2, 3
General Manager	1, 2, 3
Superintendent	4
Finance Manager	4
Consultant/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
Of the

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any Santa Clarita Community College District employee, representative or association of such employee and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chancellor. (See footnote for clarification.)

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>DisclosureCategories</u>
Board of Trustees	1, 2, 3
Chief Executive Officer	1, 2, 3
Assistant Superintendent/Vice President, Business	1, 2, 3
Assistant Superintendent/Vice President, Instruction	1, 2, 3
Assistant Superintendent/Vice President, Institutional Development, Technology and Online Services	1, 2, 3
Assistant Superintendent/Vice President, Student Services	2, 3
Assistant Superintendent/Vice President, Human Resources	2, 3
Managing Director, District Communication & Marketing	4
Special Assistant to the Chancellor/Managing Director, Government Relations Advocacy	4
Vice President, Facilities Planning, Operations and Construction	1, 4
Dean, Canyon Country Campus	2, 3
Controller	2, 3
Director, Contracts, Procurement and Risk Management	4
Dean, Fine and Performing Arts	2, 3
Managing Director, Santa Clarita Performing Arts Center	2, 3
Director, Information Technology	4
Director, Financial Aid	5
Director, District Safety	4

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>DisclosureCategories</u>
Executive Director, Small Business Development Center (SBDC)	4
Director, Employee Training Institute (ETI)	4
Director, Center for Applied Competitive Technologies (CACT)	4
Dean, Career Technical Education	4
Dean, Economic Development	4
Dean, Education Technology, Learning Resources & Distance Education	4
Associate Vice President, Academic Affairs	2, 3
Chief Operational Officer, COC Foundation/Interim Director, University Center	2, 3
Division Dean, Allied Health & Public Safety	2,3
Assistant Dean, Allied Health & Public Safety / Director, Nursing Programs	2, 3
Division Dean, Social Science and Business	2, 3
Dean, Enrollment Services	2, 3
Dean, Early Childhood Education, Teacher Training Programs, Community Education & Non Credit	2, 3
Division Dean, Mathematics, Sciences & Engineering	2, 3
Director, MESA	4
Director, Disabled Students Programs & Services	4
Director, Matriculation	4

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>DisclosureCategories</u>
Director, NSF-CREATE Regional Center	4
Welding Professor	4
Director, EOPS/CARE	4
Adjunct Professor, Early Childhood Education (ECE)	4
NSF CREATE Renewable Energy Center Manager (70%)	4
Family Studies and Early Childhood Education Professor	4
Director, Student Health Center	4
*Consultant (e.g. Lawyers, Architects, Construction Managers) /New Positions	6

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

SOUTH PASADENA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SOUTH PASADENA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

SOUTH PASADENA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure</u>	<u>Categories</u>
Member, School Board	1, 2, 3	
Superintendent	1, 2, 3	
Assistant Superintendent of Business Services	1, 2, 3	
Director of Facilities & Maintenance	1, 4	
Director of Technology	4	
Assistant Superintendent of Human Resources	2, 3	
Assistant Superintendent of Instructional Services	2, 3	
Director of Extended Day Programs	4	
Director of Pupil Services and Special Education	4	
Coordinator of Testing & Categorical Programs	2, 3	
Director of Food Services	4	
Principals	4	
*Consultant / New Position	5	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the General Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

EXHIBIT "A"

Types of business entities, business positions, investments, sources of income (including loans, gifts and travel payments) or real property reportable according to disclosure categories set forth in the designated positions as listed on Exhibit B.

CATEGORY 1

Persons in this category shall disclose all interests in real property within the District, except personal residences. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

CATEGORY 2

Persons in this category shall disclose, in accordance with this Code, all income (including loans, gifts and travel payments) from and investments and business positions in businesses that produce or provide goods and services of a type utilized by the District.

CATEGORY 3

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the District.

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of Board of Directors	1, 2
General Manager	1, 2
Assistant General Manager	1, 2
Chief Financial Officer	1, 2
Chief Hydrogeologist	1, 2
Manager of Finance and Administration	2
Manager of External Affairs	2
Consultant/New Positions*	3

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
of the

HUNTINGTON MUNICIPAL WATER DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

HUNTINGTON MUNICIPAL WATER DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction of the District. Real property shall be deemed to be within the jurisdiction of the District if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

CATEGORY 2

Persons in this category shall disclose all income from, business positions and investments in businesses that manufacture or sell supplies or provide services of the type utilized by the District, including but not limited to office equipment and supplies, construction and building materials, pipeline construction, pipes, valves, pumps, computer hardware and software, petroleum products, chlorine, alum, lime, and copper.

CATEGORY 3

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

HUNTINGTON MUNICIPAL WATER DISTRICT

EXHIBIT "B"

Designated Positions

Disclosure Categories

Board of Directors

1, 2

Secretary

1, 2

Consultant

3

Amended 10/16/02